

#### RIZVI EDUCATION SOCIETY'S

# Rizvi College Of Education

GOVIND PATIL MARG, KHAR DANDA, KHAR (W), MUMBAI - 400 052

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Date: 31st August, 2023

### **NOTICE**

The first IQAC meeting for the academic year 2023-2024 will be conducted in the Physics Lab of the college on 01<sup>st</sup> Sept, 2023 at 3:**6**0 pm. All members of IQAC are expected to participate in the meeting.

## Agenda of the Meeting

- 1. Sharing the Action Taken Report
- 2. Deliberate on ways to increase Alumni engagement
- 3. Introducing a new value added course
- 4. Ways to increase Staff consultancy opportunities
- 5. Quality initiatives in Curriculum Planning
- 6. Increase in-house publication
- 7. Areas to work towards CPD for teaching and non-teaching staff
- 8. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC.
- 9. Conducting Internal Audits
- 10. Any other concerns with the permission of the Chair.

### Members of the IQAC

| Designation in IQAC - RCoEd     | Name of the Member  |
|---------------------------------|---|
| Chairperson                     | Dr. Spoty Karthik   |
| Co-ordinator                    | Mrs. Nahida Mandviwala  |
| Management Representative       | Dr. Alkama Faqih  |
| Member                          | Dr. Gyanprakash Arya  |
| Member                          | Dr. Priyanka Pandey   |
| Administrative Official         | Mr. Aashish Nijap   |
| External Expert                 | Dr. Reni Francis  |
| Employers                       | Mrs. Savita Karkera (Prin. Rizvi Springfield High School SSC) |
| Industry Expert/ Industrialists | Fr. Laiju (Prin. St. Arnolds High School)                     |
| Nominee from Alumni             | Ms. Deepika Lobo  |
| Student Representative          | Sr. Althiya Arulraj   |

Dr. Spoty Karthik Principal I/c

Mrs. Nahida Mandviwala IQCA Coordinator