



Rizvi Education Society's

Rizvi College of Education

Khar (West), Mumbai- 400052

College Development Committee

Academic Year 2019-2020

Date: 28th June 2019

Notice

The Meeting of the College Development Committee is scheduled on Friday 28th June 2019 at 11:00 am

Agenda

1. Planning for the academic year 2019-20
2. To discuss about organizing an intercollegiate competition on Independence Day
3. To discuss about the introduction of STEM courses and its funding
4. Changes required for Internship of student-teachers
5. To discuss about activities to be undertaken under Community Work.
6. To discuss about organising an educational and Marathon related activities
7. To discuss about the planning of activities under Guidance & Counselling Cell and Environmental Cell
8. Any other concern with the permission of the Chair

Dr. Spoty Karthik

M.Sc, M.Ed, M.A.NET, Ph.D Education
I/C Principal

Rizvi College of Education
Govind Patil Marg, Khar Danda,
Khar (W), Mumbai 400 052.



Rizvi Education Society's
Rizvi College of Education
Khar (West), Mumbai- 400052

College Development Committee

Minutes of the College Development Committee meeting held on Friday 28th June, 2019 at 11:00 a.m.

The meeting started with the introduction of College Development Committee by Dr. Gyanprakash Arya, Ic. Principal and Member Secretary of CDC.

1. Planning for the academic year 2019-20 - The various activities for the academic year were planned with the staff members and each portfolio was allotted to each staff member. The portfolio wise plan was discussed.
2. To discuss about organizing an intercollegiate competition on Independence Day - It was decided that like the previous year this year too the college would organize an inter-collegiate poster competition for under postgraduate and post graduate students across Mumbai. The committee also agreed that winners would be awarded trophies and certificates after the flag hoisting on Independence Day i.e., 15th August 2019 at 9 am.
3. To discuss about the introduction of STEM courses and its funding — It was decided that Mrs. Spoty Karthik will be appointed as the co-ordinator for the program as she was sent to attend a program about the same. — It was further decided that the course in its initial stage would be only for the student-teachers of RCoEd.
4. Changes required for Internship of student-teachers — The committee suggested that guidance of students should focus on encouraging students to use different methods of teaching. It was decided that during Internship, student-teachers must wear uniform with their college ID cards.

Dr. Spoty Karthik
M.Sc., M.Ed., M.A., Ph.D. in Education
IC Principal
Rizvi College of Education
Govind Patil Marg, Khar Danda,
Khar (W), Mumbai 400 052.

5. To discuss about how staff can be encouraged for faculty exchange program -It was decided that the college teachers would conduct a one-day workshop on Blooms Taxonomy for degree college teachers
6. To discuss ways to groom student-teachers for better placement opportunities — It was decided that a 3-day training program must be organized by an external expert who would groom the college students on building self-awareness, personality development, etc thereby empowering them as youth.
7. Since there was no other matter to be discussed, the meeting was concluded with thanks to the Chair.



Dr. Spoty Karthik
M.Sc, M.Ed, M.A.NET, Ph.D Education
VC Principal
Rizvi College of Education
Govind Patil Marg, Khar Danda,
Khar (W), Mumbai 400 052.



Rizvi Education Society's
Rizvi College of Education

Khar (West), Mumbai- 400052

Members of the College Development Committee present on 28th June, 2019

Sr. No	Name of the IQAC Member	Designation	Sign
1.	Shri. Dr. Akhtar Hasan Rizvi	Chairperson	
2.	Smt. Adv. Mrs. Rubina A.H. Rizvi	Secretary	
3.	Dr. Gyanprakash Arya (IC Principal)	Member Secretary	
4.	Mrs. Nahida Mandviwala	IQAC Co-ordinator	
5.	Mrs. Spoty Karthik	Member Representative of Teaching Staff	
6.	Dr. Priyanka Pandey	Member Representative of Teaching Staff	
7.	Mrs. Savita Karkera	Member Industry	
8.	Mr. Aashish Nijap	Member Representative of Non- Teaching Staff	
9.	Mr. Yameen Khan	President of College Students' Council	
10.	Ms. Anushka M.	Secretary of College students Council	
11.	Mrs. Laila Shaikh	Member Social Service Alumni	

Dr. Spoty Karthik
M.Sc, M.Ed, M.A.NET, Ph.D Education
VC Principal
Rizvi College of Education
Govind Patil Marg, Khar Danda,
Khar (W), Mumbai 400 052.



Rizvi Education Society's

Rizvi College of Education

Khar (West), Mumbai- 400052

College Development Committee

Academic Year 2019-2020

Date: 02nd January 2020

Notice

The Meeting of the College Development Committee is scheduled on Thursday 02nd January 2020 at 3:00 pm

Agenda

1. Confirmation of minutes of earlier meeting
2. Review of various activities from November 2019
3. To discuss about organizing a National Conference
4. To discuss about the activities to be undertaken by various cell
5. To discuss about how staff can be encourage for faculty exchange program
6. To discuss ways to groom student teachers for better placement opportunities
7. Any other concern with the permission of the Chair

Dr. Spoty Karthik
M.Sc, M.Ed, M.A.NET, Ph.D Education
VC Principal
Rizvi College of Education
Govind Patil Marg, Khar Danda,
Khar (W), Mumbai 400 052.



Rizvi Education Society's

Rizvi College of Education

Khar (West), Mumbai- 400052

College Development Committee

Minutes of the College Development Committee meeting held on Thursday 02nd January 2020 at 03.00pm

The meeting commenced with the welcome of all members of CDC by the Member Secretary, College Development Committee Dr. Gyanprakash Arya (Ic. Principal).

1. Confirmation of minutes of earlier meeting: Minutes of the earlier meeting of CDC held on 28th June 2019 at 11.00 a.m. were confirmed by the members unanimously.
2. Review of various activities from June 2019 - The various activities conducted by the college since June 2019 were reviewed by the committee. Activities like Digital Poster competition, Mental health awareness drive, Swachhata Abhiyan, Tree plantation, donation drive, etc. were reviewed.
3. To discuss about organizing a National Conference - It was decided that the college would organize a 2 day National Conference and it was decided that Dr. Priyanka Pandey would organize the conference. It was further decided that the conference will be held on 27th and 28th March, 2020

Dr. Spoty Karthik

M.Sc, M.Ed, M.A.NET, Ph.D Education

planning
Rizvi College of Education

was discussed
Khar Danda,
Khar (W), Mumbai 400 052.

4. To discuss about the activities to be undertaken by various cell. The planning of an Inter-collegiate Action Research Competition for SY B.Ed students was discussed.

5. To discuss about activities to be undertaken under Community Work. – The committee further stated that as a part of Community work the college will organize a donation drive for the disadvantaged sections of the society like orphanages, old age homes, cancer survivors, etc. It was further decided that donations will be accepted from staff and students of institution under Rizvi Education Society.
6. It was further stated that an educational visit must be planned by the college and a grand Marathon must be organised. The college was asked to start advertising regarding the marathon and documentation should be looked into from the beginning. Further the committee informed that a Yoga session and Zumba activities must be organised for making the marathon more attractive.
7. To discuss about the planning of activities under Guidance and counselling cell and environmental cell - It was decided that a Mental health awareness drive will be organized by Guidance and Counselling cell of RCOEd. It was decided that the drive would be filled with activities like mental status examination, Stress testing, Color therapy, Mandala art therapy, Positive Affirmation, etc in order to analyse the mental health issues of college students. Further the committee stated that on the occasion of Gandhi Jayanti, a Swachhata Abhiyan programme and Tree plantation programme can be planned by the Environmental Cell.
8. Since there was no other matter to be discussed the meeting was concluded with thanks to the Chair.



Dr. Spoty Karthik
M.Sc. M.Ed. M.A.NET, Ph.D Education
/C Principal
Rizvi College of Education
Govind Patil Marg, Khar Danda,
Khar (W), Mumbai 400 052.



**Rizvi Education Society's
RIZVI COLLEGE OF EDUCATION
Khair West**

Members of College Development Committee Present on 02nd January, 2020

Sr.No	Name	Post	Sign
1	Shri.Dr. Akhtar Hasan Rizvi	Chairman	
2	Smt. Adv.Mrs. Rubina *A.H.Rizvi	Secretary	
3	I/C. Principal. Dr. Gyanprakash Arya	Member Secretary	
4	Mrs Mrs.Nahida Mandviwala	Member	
5	Mrs Spoty Karthik	Member Rep. of Teaching Staff	
6	Dr. Priyanka Pandey	Member Rep. of Teaching Staff	
7	Mr. Aashish Nijap	Member Rep. of Non-Teaching Staff	
8	Mrs. Savita Karkera	Member - Industry	
9	Mrs.Nahida Mandviwala	IQAC Co- ordinator	
10	Ms. Ajsaokar Rutika	President of College Student's Council	
11	Ms. Simran Sharma	Secretary College Student's Council	
12	Mrs. Laila Shaikh	Member Social service -Alumni	

Dr. Spoty Karthik
M.Sc, M.Ed, M.A.NET, Ph.D Education
VC Principal
Rizvi College of Education
Govind Patil Marg, Khar Danda,
Khar (W), Mumbai 400 052.