



Rizvi Education Society's
Rizvi College of Education
Khar (West), Mumbai- 400052

College Development Committee

Academic Year 2021-2022

Date: 19th June, 2021

NOTICE

The meeting of the College Development Committee is scheduled on Saturday 19th June, 2021 at 3pm. The Agenda of the meeting is given below.

Agenda

1. Review of various activities of academic year 2020-21
2. Planning for the academic year 2021-22
3. Organize Covid-19 Vaccination Drive
4. Planning of online conduct of lectures and internship for student-teachers
5. Planning of the National conference.
6. Planning the Independence day related competition which is conducted annually.
7. Discuss the activities to be undertaken under the Rizvi Alumni Association
8. Organize B.ED. CET orientation Camp for B.Ed. Aspirants
9. Any other concerns with the permission of the chair

Dr. Spony Karthik

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VC Principal
Rizvi College of Education



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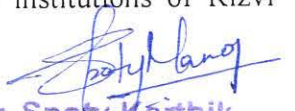
College Development Committee

Minutes of the College Development Committee meeting held
on Saturday 19th June 2021

The meeting was held on Google meet and was hosted by Mrs. Nahida Mandviwala

The meeting started with the introduction of College Development Committee by Mrs. Nahida Mandviwala, I/c. Principal and Member- Secretary of CDC.

1. Review of various activities of academic year 2020-21 - The various activities conducted were discussed. The last academic year was conducted online due to the Covid-10 pandemic. Despite all odds the college successfully conducted not only online lectures but a national conference, innumerable webinars and School and College Internship.
2. Planning for the academic year 2021-22 - The various activities for the academic year were planned with the staff members and each staff member was allotted a portfolio. The portfolio wise plan was discussed.
3. The committee praised the efforts of faculty members to conduct lectures during the lockdown. The committee stated that the college should encourage novice trainees to take the first dose of the vaccine so that things can be normalized again. It was decided that the B.Ed college will conduct this drive in collaboration with other institutions of Rizvi Education Society and Help Yourself Foundation.


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4. Planning of online conduct of Lectures and Internship - Considering the extended lockdown and COVID -19 situation, since regular classes are not happening, it was decided that classes can be conducted in the online mode. However, it was decided that if there is an official circular from the University to conduct offline classes then classes could be conducted accordingly. Regarding the internship, it was decided that the decision will be taken later on as per University directives.
5. Planning of the National conference - It was decided that this year again a conference can be organized through the Virtual mode.
6. Planning the Independence Day related competition which is conducted annually.
- It was decided that the 5th Edition of the Independence Day Competition -Inter school & inter collegiate Digital Poster Making Competition 2020 will be organized online. Participation will be encouraged from different parts of India.
7. Discuss the activities to be undertaken under the Rizvi Alumni Association - It was noted that the college needs to strengthen its Alumni Association. Thus the committee suggested that various activities can be conducted where the Alumnus can be invited as resource personnel. Further it was decided that past students who are working in schools outside India can be invited to deliver virtual talks for the present students of the college.
8. Organize B.ED. CET orientation Camp for B.Ed. Aspirants - The committee further agreed that the college should organize a CET orientation camp for B.Ed. Aspirants. This Camp will help for the admission for the academic year 2021-2022.
9. Since there was no other matter to be discussed the meeting was concluded with thanks to the Chair.



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**Rizvi Education Society's
RIZVI COLLEGE OF EDUCATION
Khar West**

**Members of College Development Committee Present 19th June,
2021**

Sr.No	Name	Post	Sign
1	Shri.Dr. Akhtar Hasan Rizvi	Chairman	
2	Smt. Adv.Mrs. Rubina A.H.Rizvi	Secretary	
3	I/C. Principal. Mrs.Nahida Mandviwala	Member Secretary	
4	Dr. Gyanprakash Arya	Member	
5	Mrs Spoty Karthik	Member Rep. of Teaching Staff	
6	Dr. Priyanka Pandey	Member Rep. of Teaching Staff	
7	Mr. Aashish Nijap	Member Rep. of Non-Teaching Staff	
8	Mrs. Savita Karkera	Member - Industry	
9	Mrs Spoty Karthik	IQAC Coordinator	
10	Mr. Somnath Rao	President of College Student's Council	
11	Ms. Samreen Patel	Secretary College Student's Council	
12	Mrs. Laila Shaikh	Member Social service -Alumni	

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Academic Year 2021 -2022
College Development Committee

NOTICE

The meeting of the College Development Committee is scheduled on Saturday 04th December, 2021 at 11am. The Agenda of the meeting is given below.

Agenda

1. Review the minutes of the previous meeting
2. Take decision about starting classes in offline mode
3. Discuss about new short term courses to be conducted
4. Discuss about various activities to be conducted in the coming academic session
5. Plan about SRMCA Marathon activities as Community Work for Student teachers
6. Discuss appointment of Teaching Staff & Librarian.
7. Any other concerns with the permission of the chair

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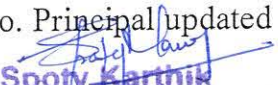
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College Development Committee

**Minutes of the College Development Committee meeting held
on Saturday 04th December 2021**

The meeting started with the introduction of College Development Committee by Mrs. Nahida Mandviwala, I/c. Principal and Member- Secretary of CDC.

1. Review the minutes of the previous meeting - The minutes of the CDC meeting held on 19th June 2021 was read, reviewed and confirmed by the members.
2. After the pandemic lockdown, the college had started hybrid mode teaching from October 2021. Classes were being conducted in both physical and online mode simultaneously. Since now transport and other facilities have opened up completely, the committee decided that classes can be started completely in offline mode. Also, internship and practice teaching should be conducted offline in schools that are working physically.
3. The committee reviewed the effectiveness of the different short term courses conducted by the college. Observing that the courses were successful, the committee discussed the status of the proposed certificate course on Learning Disabilities through partnership with the external organization –Learn Studio. Principal updated


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I/C Principal

that MOU was getting readied and hopefully the course can be started in the near future. Also, the committee suggested that the STEM course may be offered to school teachers so that its benefits reach wider groups.

4. The committee discussed and decided that in addition to the regular co-curricular activities conducted by the college some new ones needed to be organized. Outline of some activities were drawn. Organize history and heritage walk experiences that bring students closer to their local heritage and culture. Each subject club organize activities relevant to their subject. Every year the college participates in the HBCSE 'Teaching Methods' competition and secures a prize, this year also science students may be trained to participate in the competition.
5. The Help Yourself Foundation's annual event of SRMCA Marathon (4th Edition) will be conducted soon. As part of the event various social services activities have to be conducted. The committee decided that students of the college can take part in those activities and complete the first semester Community work prescribed for them in the B.Ed. syllabus. The Teacher-in-charge along with Principal can chalk out certain activities and present it before the Management for approval.
6. Discuss appointment of Teaching Staff & Librarian - Principal presented before the committee the urgency for appointment of two teaching staff and librarian and fill up the vacancy at the earliest. Management approved the requirement and decided to appoint them from January 2022.
7. Since there was no other matter to be discussed the meeting was concluded with vote of thanks.



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Members of College Development Committee Present 04th December, 2021

Sr.No	Name	Post	Sign
1	Shri.Dr. Akhtar Hasan Rizvi	Chairman	
2	Smt. Adv.Mrs. Rubina A.H.Rizvi	Secretary	
3	I/C. Principal. Mrs.Nahida Mandviwala	Member Secretary	
4	Dr. Gyanprakash Arya	Member	
5	Mrs Spoty Karthik	Member Rep. of Teaching Staff	
6	Dr. Priyanka Pandey	Member Rep. of Teaching Staff	
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