



**Rizvi Education Society's
RIZVI COLLEGE OF EDUCATION
Khar West**

PLACEMENT CELL – ANNUAL REPORT 2017-18

Enabling all students of Rizvi College of Education to acquire employability skills, plan and manage their careers for their personal growth and also to contribute to the society at large, is the work and responsibility of the Placement Cell. The Placement cell helps the students to enhance their soft skills, grooms and prepares the students for interviews and demo lessons. Along with this, the cell also identifies suitable potential employers/institutes and helps them achieve their hiring goals.

The composition of the Placement Cell for academic Year 2017-18

Chairperson – Dr. Radhika Vakharia

Placement Co-ordinators – Mrs. Pooja Mishra & Mrs. Spoty Karthik

Student Member – Ms. Cecilia D'Costa

Aligning with its objectives the Placement cell carried out the following activities to enable student teachers get into right school in accordance to their abilities and qualifications.

1. Portfolio development Session
2. Personal Grooming and Interview skills
3. Mock Interview
4. Placement Drive

1. Portfolio Development Session

The college Placement Cell organised a session on portfolio deigning and development on December 9th, 2017 led by Mrs. Pooja Mishra. The session covered importance of a portfolio, its proper format and its content write up and basic documentation. E-Portfolio making was also taught.

2. Personal Grooming and Interview skills

The session explained the importance for all candidates to follow proper hygiene, grooming and dress code practices to create a positive impression on the interview during a job interview. The session guided the student teachers how to effectively present oneself during an interview which will increase their chances of getting hired. The session was conducted by Mrs. Pooja Mishra & Mrs. Mrs. Spoty Karthik.

3. Mock interview

A mock interview session was conducted for the student teachers under different panels consisting of the teacher educators of the college on 18th January, 2018. Students were quizzed on areas of general knowledge, current affairs, educational reforms, content knowledge and its pedagogy. They were assessed on their appearance and conduct as well.

4. Placement Drive

The placement drive for academic year 2017-18 was conducted from 26th-28th February, 2018. College invited several schools, colleges, and NGOs to participate in the drive. Some institutions conducted a Pre-placement orientation session with the student teachers. The list of institutions which participated in the drive is presented below. Thirty student teachers participated in the drive. After the drive a feed back ws taken from the partici

1. Aseema Charitable Trust
2. ARPAN
3. The Akansha Foundation
4. Arya Vidya Mandir
5. Kaiser College of Commerce
6. Rizvi Spring Field High School (CBSE)
7. Rizvi Spring Field High School (SSC)
8. Rizvi College of Arts, Science & Commerce
9. Nahar International school
10. D.G Ketan International School
11. Witty International School
12. Kangaroo Kids Education
13. Billabong High International School

A good number of student teachers got placed through the drive and the college through further networking and contact helped in the placement of more student teachers.





Dr. Radhika Vakharia
Principal I/C

Mrs. Pooja Mishra
Co-ordinator

Mrs. Spoty Karthik
Co-ordinator