



**Rizvi Education Society's
RIZVI COLLEGE OF EDUCATION
Khar West**

PLACEMENT CELL – ANNUAL REPORT 2018-19

The College Placement cell is an integral part of the college activities. The main responsibility of the cell is to place the right candidate at the right organization. The cell identifies the qualities, preferences, talents and traits of the student teachers which help during the time of placement. The cell organizes activities concerning career planning and acts as a bridge between students, alumni and employers.

The composition of the Placement Cell for academic Year 2018-19

Chairperson – Dr. Radhika Vakharia

Placement Co-ordinators – Mrs. Pooja Mishra & Mrs. Spoty Karthik

Student Member – Ms. Guhagarkar Aishwarya

Aligning with its objectives the Placement cell carried out the following activities to enable student teachers get into right school in accordance to their abilities and qualifications.

1. Portfolio development Session
2. Personal Grooming and Interview skills
3. Mock Interview
4. Placement Drive

1. Portfolio Development Session

The college Placement Cell organised a session on portfolio designing and development on December 17th, 2018 led by Mrs. Pooja Mishra. The session trained student teachers to frame appropriate Cover letter and develop an impactful CV along with E-Portfolio development.

2. Personal Grooming and Interview skills

How you appear at an interview can be crucial to your chances of success. A session was conducted by Mrs. Pooja Mishra & Mrs. Spoty Karthik which explained the importance for all candidates to follow proper hygiene, grooming and dress code practices to create a positive impression on the interview during a job interview.

3. Mock interview and Classroom Situation Test

Different panels consisting of the teacher educators of the college were made and the mock interview of all the student teachers were conducted on 04th January, 2019. Students were asked questions on general knowledge, current affairs, educational reforms, content knowledge and its pedagogy. They were assessed on their communication skills, teacher personality appearance and conduct as well. Their CVs and covering letters were also scrutinised and

suggestions given. After the mock interview they were given a Situation Test where classroom scenarios were provided and student teachers were asked how they would handle the situation.

4. Placement Drive

The placement drive for academic year 2018-19 was conducted from 10th-12th January, 2019. College invited several schools, colleges, and NGOs to participate in the drive. Some institutions conducted a Pre-placement orientation session with the student teachers. The list of institutions which participated in the drive is presented below. Thirty student teachers participated in the drive.

1. Aseema Charitable Trust
2. The Akansha Foundation
3. Arya Vidya Mandir
4. Kaiser College of Commerce
5. Rizvi Spring Field High School (CBSE)
6. Rizvi Spring Field High School (SSC)
7. Rizvi College of Arts, Science & Commerce
8. Nahar International school
9. Kangaroo Kids Education
10. Billabong High International School
11. Helen O'Grady International
12. VIBGYOR High

A good number of student teachers got placed through the drive and the college through further networking and contact helped in the placement of more student teachers.

Reflections of Recruiters

Students are very confident and have good command over English language. As Vibgyor High is coming to RCOED for several years we are seeing a constant elevation in skills and presentation of student teachers. (Ms. Sarika, Placement Coordinator, VIBGYOR High Schools)

Student teachers of RCOED are very good in their communication skills. They seem well versed in technology integration in classroom teaching. Like each year, this time also we wish to recruit a few teachers. (Ms. Laila, Faculty, Rizvi Spring field High school)

Dr. Radhika Vakharia
Principal I/C

Mrs. Pooja Mishra
Co-ordinator

Mrs. Spoty Karthik
Co-ordinator