



RIZVI EDUCATION SOCIETY'S  
**RIZVI COLLEGE OF EDUCATION**

*Affiliated to University of Mumbai NCTE Recognized Institute (Code No: 123005)*

*NAAC Accreditation - 'B+' Grade (1st Cycle)*

GOVIND PATIL MARG, KHAR DANDA, KHAR (W), MUMBAI - 400 052

Website: <http://bed.rizvi.edu.in/> email: [rizvi.college.education@bed.rizvi.edu.in](mailto:rizvi.college.education@bed.rizvi.edu.in)

**ACTIVITY PLANNER – DECEMBER 2025 -FEBRUARY 2026**

Portfolio	Activity	Activity Conducted	Report Submission By
Environment Cell	Eco-Friendly Pot Luck	Dec 2025	Ms. Salma M
	Intercollegiate Quiz Competition 'Green Power Challenge 2026'	Jan 2026	Ms. Naziya
Math & Sc Club	National Science Day event	Feb 2026	Dr. Gyan A.
	Talk on Creative Strategies in the teaching of Math	Dec 2025	Dr. Gyan A.
	Visit to TIFR Colaba	Feb 2026	Dr. Gyan A.
Language Club	Bhartiya Bhasha Utsav	Dec 2025	Dr. Gyan A.
	Urdu Fest	Feb 2026	Ms. Naziya F.
Social Science Club	My Bharat Budget Quest Quiz	Feb 2026	NF
Women Dev Cell	Poster Competition on Gender Stereotypes	Dec 2025	Ms. Salma M.
	Anna poorna Yojna	Nov – Feb 2026	Ms. Salma M..
	Self paced Course on Entrepreneurship	NM	Mrs. Nahida M.
Publication ICT Cell	Newsletter – Edition 2 – Dec 2025 (Designing, print, e-copy email and upload on website)	Sept – Nov 2025	Ms. Naziya
Website	All reports to be uploaded on website	Dec – Feb 2026	Ms. Hemangi J.
VAC	Enhancing teachers Proficiency in English Communication (FY & SY)	Jan - Feb 2026	Mrs. Nahida
	TechConnect: Grooming the IT Skills of Novice Teachers (FY)	Dec - Feb 2026	Ms. Naziya



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Sport Committee	Sports Day Prog – Indoor & Outdoor	Dec -Jan	Dr. Gyan A.
Library Committee	Vachan Sankalp Maharashtra	14th January 2026	Mrs. Hemangi
	Reuse Newspapers	March 2026	Mrs. Hemangi
Student Council	Celebration(Christmas, potluck), Fresher's day, Sari day, formal day, etc	Dec 2025	Ms. Naziya F.
Internal Examination	Prelims Marks Sem I & III, Internal Marks Submission SemI & III	Dec & Jan	Ms. Salma M.& Dr. Arya
Guidance & Counselling Cell	Visit to Dilkush Special School	Feb 2026	Ms. Naziya F.
Inclusive Education Cell	Visit to Dilkush Special School	Feb 2026	Ms. Salma M.
RCoED Alumni Association	Mr. Amjad – Talk on Creative Strategies in the teaching of Math	Dec 2025	Dr. Arya
Electoral Literary Club	Voter Awareness Prog – BMC Elections	Jan 2026	Dr. Arya
	Social Media Creative 2026 RCoED Votes	Jan 2026	Dr. Arya
Community Work/ Outreach Activities	Community work at ADAPT (Colaba & Bandra)	Feb 2026	Ms. Naziya F.
	Rumi Care and HYF SRMCAM Report - NGO	Dec 2025	Ms. Naziya F.
	Rumi Care and HYF SRMCAM Report - NGO	Dec 2025	Dr. Arya
ABC Cell	List of Students ABC ID 2021- 2025	Feb 2026	Ms. Salma M.
Research & Dev Cell	Pre-Internship Teaching Competency Development Programme – Components of Lesson Plan	January 2026	Dr. Arya
	Pre-Internship Teaching Competency Development Programme – Microteaching	December 2025	Ms. Salma M.
NEP Preparedness	SUPW –Holistic and Multidisciplinary Education & Value-Based Education promoting SDG	Dec – May 2026	Dr. Arya
	Self Paced Courses – AI Samarth, CAPFLIP	Dec 2025	Ms. Naziya F.



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Assembly Reports			Ms. Salma M.
Placement Cell	Mock Interviews	Dec 2025	Mrs. Hemangi
	Placement Drive	Jan 2026	Mrs. Hemangi
	Visit to Children's Academy	Jan 2026	Mrs. Hemangi
	CTET & Maha TET Crash Course	Dec – Feb 2026	Ms. Naziya F.
Staff Progression	Drive (Ms. NAziya, Ms. Hemnagi, Ms. Salma)		All staff
Audit	Academic Audit Report Submission	Nov 2025	Dr. Arya

**Kindly plan your tasks according to the planner.**

**Mrs. Nahida Mandviwala**

