



Rizvi Education Society's RIZVI COLLEGE OF EDUCATION

Affiliated to University of Mumbai NCTE Recognized Institute (Code No: 123005)
NAAC Accreditation - 'B+' Grade (1st Cycle)

LIST OF DOCUMENT REQUIRED TO SUBMIT AT THE TIME OF ADMISSION

Sr. No.	Documents
1.	CET Application form
2.	CET & ELECT Score Card
3.	Allotment Letter of Provisional Admission
4.	Domicile Certificate (If Birth place on birth certificate is outside Maharashtra)
5.	Birth Certificate (Check Place of birth as Mumbai/ Maharashtra)
6.	Leaving Certificate (Caste Muslim)
7.	Caste Certificate as per the requirement (Validity, Non Creamy Layer)
8.	SSC : Mark Sheet
9.	HSC : Mark Sheet
10.	First Year :Mark Sheet (If Semester pattern then Sem-I & Sem- II Mark Sheets)
11.	Second Year :Mark Sheet (If Semester pattern then Sem-III & Sem- IV Mark Sheets)
12.	Third Year :Mark Sheet (If Semester pattern then Sem-V & Sem- VI Mark Sheets)
13.	Graduation Conversion Certificate - Annexure DM (Graduation) Calculate Aggregate graduation marks with percentage
14.	Graduation Convocation Certificate or Passing certificate
15.	Post-Graduation Mark Sheet (If Applicable)
16.	Post-Graduation Convocation Certificate or Passing certificate
17.	Post- Graduation Conversion Certificate -Annexure PGM (Year Pattern -Post Graduation)/ Annexure DM (Semester Pattern -Post Graduation)
18.	Transfer Certificate (If Candidate is from University of Mumbai) (Required after being admitted in college)
19.	Migration Certificate (If Candidate is from outside University of Mumbai)
20.	Change of Name Document if Any (Gazette, Marriage Certificate, etc)
21.	Passport Size Colour Photographs of Candidate - 6 Hardcopies. Save the Image file in JPG or JPEG format. Image Size of the file should be between 20KB to 50KB.
22.	Signature Image: Sign on white paper with Black or Blue Pen. Save the Image file in JPG or JPEG format. Image Size of the file should be between 10KB to 20KB.

Note - Candidates must carry the original as well as 3 photocopies and scanned images of the above documents. At the time of admission carry the soft copy in their Pen Drive OR Email. The above documents must be scanned and saved in PDF format of Size up to 500KB.