



Rizvi Education Society's
RIZVI COLLEGE OF EDUCATION

Affiliated to University of Mumbai NCTE Recognized Institute (Code No. 123005)
NAAC Accreditation - 'B-' Grade (1st Cycle)

COLLEGE DEVELOPMENT COMMITTEE

Academic Year 2025-2026

Date: 17th June, 2025

NOTICE

It is to bring to your kind notice that, the first meeting of the College Development Committee of RES's Rizvi College of Education for the academic year 2025-26 is scheduled on Saturday, 28th June, 2025 at 2pm in the college meeting room. The Agenda of the meeting is given below. All members of the CDC are requested to make it convenient to attend the same.

Agenda

1. To review and confirm the minutes of the last meeting held on 30th Nov, 2024.
2. To review the academic calendar for the next 6 months
3. Reviewing activity planner 2025-2026
4. Plan for enhancing ABC score of students
5. Submission of AQAR 2024-2025
6. To discuss any other concerns with the permission of the chair.

A handwritten signature in blue ink, appearing to read 'Nahida'.

Mrs. Nahida Mandviwala

Principal Ic., Member - Secretary



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COLLEGE DEVELOPMENT COMMITTEE

Minutes of the College Development Committee meeting held on Saturday 28th June 2025

The first meeting of the College Development Committee for the academic year 2025-26 was held on Saturday 28th June, 2025 at 2pm in the College Meeting Room.

Members Present:

All CDC members were present for the meeting

The meeting started with the introduction of College Development Committee by Mrs. Nahida Mandviwala, I/c. Principal and Member- Secretary of CDC.

1. Review and confirm the minutes of the previous meeting - The member secretary Mrs. Nahida Mandviwala read the minutes of the CDC meeting held on 30th November 2024 and the same was reviewed and confirmed by the members.
2. To review the academic calendar for the next 6 months - The committee reviewed that academic calendar for the first term, the committee suggested certain activities could be added in order to enable the college to foster excellence in curricular, co-curricular and extra-curricular activities. It was suggested that conferences or seminar can be planned in the second term. It was further suggested that the college can apply for DLLE Work under University of Mumbai. It was stressed that the timetable should be balanced with adequate lectures for each course in a semester.
3. The in charges of various cells, committees and clubs presented the action plan for conducting the activities during the academic year 2025-26. The committee made suggestions which were noted by the IQAC Coordinator. After the discussion, it was resolved that the In-charges must ensure to conduct at least 70-80% of the activities as per



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the activity planner chalked. It was further stressed that the activities must be balanced out throughout the year however more weightage to be given to academics.

4. The Principal informed the committee that the college had submitted a formal request to establish a SWAYAM-NPTEL Local Chapter, and the request has been approved. The college will take efforts to enrol students for Swayam courses which they will complete under various mentors and upon successful completion students will receive course credit added to their Academic Bank of Credits (ABC) ID. She also informed that the college will apply for becoming an authorized learning centre for MKCL's iLike Credit Courses which again will help add to students ABC ID. The committee appreciated the same.
5. The IQAC Coordinator informed that a clarity on the submission of AQAR 2024-2025 under the revised NAAC criteria's is awaited however the documentation under various criterion is in progress.
6. Any Other Concerns with Permission of the Chair: It was suggested that the college can purchase a newsletter stand for the library. It was informed that few alumni have contributed by giving a colour printer and few novels written by Suddha Murty to the college library. Since there were no other concerns the meeting concluded with a vote of thanks by Mrs. Nahida Mandviwala, Member-Secretary.

A handwritten signature in blue ink, appearing to read 'Nahida'.

Mrs. Nahida Mandviwala
Principal Ic , Member - Secretary